

Westfield Township Board of Trustees

Regular Meeting
April 2, 2018

Trustee Schmidt called the meeting to order at 7:05 PM. with the Pledge of Allegiance. Roll call: Horner – aye, Schmidt – aye, Likley - aye.

Comments from the floor

- N/A

Fire Station

- Jack Franz – Safety Service Building Levy Committee Chair & Karen Martin – WFRD
 - Medina County Gazette did 2 interviews with Jack Franz, one at the station to take pictures and also a phone interview.
 - A Toy Pedal Fire Truck was purchased to raffle at the WFRD Open House. You must sign up at the station to register for the raffle.
 - The 1st mailer will be going out the week of April 2nd. The 2nd mailer will go out before the end of April.
 - 250 small signs have been received & distributed. Volunteers are repainting the large signs to match the small sign design. Sign placement is being determined throughout both the Village & Township. A printing error on the signs is delaying the distribution of the signs.
 - Door hangers design is completed and will be finalized for distribution.
 - FAQ sheets will be completed shortly.
 - A new website is up and running and will provide much information. WesfieldFireandRescue.com. Brian Likley has been assisting with the launch.
 - Donations continue to come in for support of the levy.

Minutes to be approved

- **Likley makes a motion** to accept the March 19, 2018 Regular meeting minutes as amended; seconded by Horner. Roll call: Horner – aye, Schmidt – aye. Likley – aye. The motion passes.

Road Report

- Evans met with NEO Lawn Services regarding the mow bid and reviewed all mow sites with them.

Likley makes a motion to engage NEO Lawn Services for the 2018 mow season based on their bid submission; seconded by Schmidt. Roll call: Horner – aye, Schmidt – aye, Likley -aye. The motion passes.

- Evans will contact NEO to award the bid.
- Evans recommends splitting the stone bids between DJ Services and Willowvale based on their bid pricing.

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Likely makes a motion to engage 2018 stone using DJ Services for 304 & 411 stone and Willowvale for the remainder of the bid package; seconded by Schmidt. Roll call: Horner – aye, Schmidt – aye, Likley -aye. The motion passes.

- The county opened bids for the Westfield Landing chip & seal work. Sarver paving has submitted the lowest bid at \$11,063.05. Mellway Paving = \$14,788 and Crossroad Asphalt - \$15,110.00. The county estimate was \$11,362.40.
- Upon a motion passing, the county Engineer is notified of the winning bid, the county Prosecutor draws up a contract for the Trustees to sign. The Engineer's office contacts the winning provider so they can come sign the contract and provide all other required documents. 1 original is returned to the Township, 1 to the bidder and 1 stays with the Engineer's office.

Likely makes a motion to accept the bid for road improvements on Westfield Landing Road as presented by Sarver Paving in the amount of \$11,063.05; seconded by Schmidt. Roll call: Likley – aye, Schmidt – aye, Horner -aye. The motion passes.

- Valley View spraying has presented pricing for weekly services for mosquito spraying of \$50 per spray or \$75 for the duet. This is the same pricing as last year. Spraying is on Clayton Drive near Chippewa Lake.
- Recycle Center requires a new form for yard waste disposal. It is available on the County website. Due to the amount of yard waste, Commercial haulers are now being charged to dump their wood byproducts.

Cemetery

- 2 lots sold.
- Regulation wording is necessary regarding the statement “positively no internment in wooden boxes.” Still under review for vault requirements.

Zoning

- 3 permits were issued 5515 Buffham (Building addition), 9300 Daniels (new house) & 8530 Friendsville (front deck).
- Currently there are no Zoning violations.
- Next regular meeting April 18th at 6:30 PM – Deer Pass site plan will be reviewed with the request to add a Mexican restaurant to their club house.
- Zoning Map Update Public Hearing. Planning services & commission recommendations are needed. Meeting scheduled April 4th.
- March 12th meeting for Annual Township Plan Update Meeting.
 - The Zoning Commission will begin reviewing 606.29 Plan Developments as and 807 Site Plan Review.
- Trustee Likley has distributed signature pages for Sections 307 & 308 amendments, including 303.b.1 and definitions.

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BZA

- Draft by-laws have been received from Mike Lyons on Friday, March 23rd. ZI Sims will follow up on the status.
- Kratzer Use Variance Public Hearing (remanded by Medina County court) set for April 4th and 5th at 6:30.

Old Business

- Recycle Center – No meeting scheduled at this time, last meeting February 8th. 2 bids will be accepted to make a recommendation for the contract. Household hazardous waste can be disposed of 2 – 3 days a week at the facility as approved of by the County Commissioners. Charges apply to disposal of tires.
- Hall Rentals
 - N/A
- Spectrum Franchising Revenue – no updates.

New Business

- Grand Marshal for the Memorial Day parade – no updates.
- Township awards – no updates.
- Health Insurance renewal needs to be reviewed for June 1st renewal.
- Trustee Schmidt received a certified letter from Charter Communication (Spectrum) regarding changes to TV coverage. F.O. Haendiges to review if applicable.
- Discussion regarding the trash along the interstates, township roads and county roads. Suggested a piece in the Post to draw attention to the responsibility of picking up the trash. May contact Judge McIlvaine to provide community service persons.
- Signs announcing Westfield Township lines are very faded. Roads Supervisor Evans will be asked to look into replacing signs. He will give a count of signs in storage to the Trustees.

Announcements

- BZA Kratzer Hearing – April 4 and April 5 at 6:30 PM
- April 16, 2018 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$9,316.64 as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley - aye. The motion passes.

- Includes Zoning Quarterly payroll
- The Iris - \$24.99 - Plaques
- A/C Laser Technologies - \$95.00 – Copier Repairs
- Replacement copier pricing will be secured by F.O. Haendiges.

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Fund Status

- \$465,876.90 Checking
- \$100,296.07 CD

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status
- Receipt Listing – a note of receipt origin would be helpful per the Trustees

Correspondence

- N/A

Schmidt makes a motion to adjourn at 8:17 PM; seconded by Likley. All said aye.

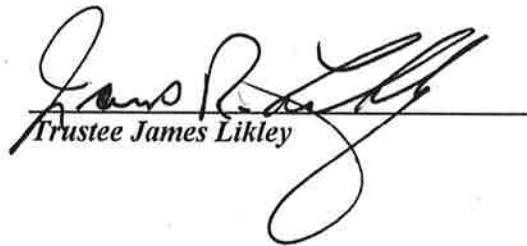
Respectfully submitted by:

Michelle English


Date approved:



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner